



Donegal Youth Soccer Volunteer Refund Form

DYS Policy authorizes the DYS Treasurer or other DYS Officers or Directors to refund a portion of your player (or players) registration fees because of their volunteer efforts for each season for which they served in an eligible role.

In order for coaches to qualify for the refund, the coach must

- attend at least 75% of all practices and games
- complete their clearances and required trainings
- return their equipment bag

Coaches will receive a 50% refund of their player(s) registration fees.

Coordinators will receive a 100% refund of their player(s) registration fees.

Fundraiser buyout and uniform fees are not included in the refund.

Procedure:

1. Person requesting reimbursement submits this completed form to the Treasurer no later than July 1st for prior spring season or December 1st for prior fall season.
 - a. Via email – treasurer@donegalyouthsoccer.org
 - b. Via mail – Donegal Youth Soccer, PO Box 396, Maytown, PA 17550
 - c. Submit at DYS Meeting
2. The Treasurer will send refund the registration fees either to the credit card that was used to pay the fees or as a check. Please allow 30 days for processing and payment.

Requested By:

Name: _____

Registrant's Name: _____

Team/Position: _____

Address: _____

City: _____

State: _____ Zip _____

Phone Number: _____

FOR DYS USE ONLY	
Authorization Verified:	Yes / No
Amount Reimbursed:	_____
Date:	_____
Check Number:	_____
Department:	Operations Business
	Registrar Coaching

I affirm that I have served a full season as an eligible volunteer, that I have returned all DYS property and a refund has not been issued for the above registrant(s).

Signature: _____

Date: _____